



Finance Committee Meeting Minutes
June 28, 2017
Ten Pin Building Mezzanine

Present at meeting

Board: Mary Ella Anderson, Cheri Strong, Ed Smith, James Kloor, Leah Stamper

FC Members: Laura Jones, Chris Copple

Staff: Melanie Bettenhausen, Brandy Cogburn, Lauren Fawcett, Emily Walter, Laurie Talbert, Nicole Chase

Meeting started at 6:20 pm by Mary Ella Anderson. Introductions were made.

1. Welcome

Introductions were made.

2. Approval of minutes

Motion: Approve minutes from 11/29/16 and 3/29/17.

Cherie/Ed, Motion passes (5/0/0) *Leah Stamper not yet present*

3. Approval of bank resolution

Motion: Approve the bank resolution as attached to these minutes.

Cheri/Chris, Motion passes (5/0/0) *Leah Stamper not present*

4. Member recruitment

The Finance committee charter allows for three member seats, each with two-year terms. There is currently only one member, Chris Copple.

Motion: Approve Laura Jones as a member of the Finance committee.

James/Cheri, Motion passes (4/1/0) Chris votes no, *Leah Stamper not present*

5. FY16 audit report – Reported by Brandy

There were 11 audit findings from FY14/15/16. These findings were not being addressed and thus rolling over year to year. Brandy closed and reported these findings to the auditors. We are now waiting to hear back from auditors for final completion.

For FY17, we are hoping to get audit findings in August and closed in September.

6. FY17 fourth quarter financials

Chris does not like the new financial format. Without comparison between quarters he doesn't feel he has enough information for informed decisions. Chris requests to see reports that show the trends between quarters, year over year. James would additionally like to see a balance sheet.

7. FY18 second quarter C share dividend APR approval (currently 2.00% APR)

Mary Ella explained that the Co-op didn't have the best financial year last year and thus we don't propose raising the interest rate. There is no apparent reason to lower the dividend APR at this time and if we did, it could send a message that the Co-op is having troubles. The banking world has not had much change as far as interest rates in the last few years, and the Co-ops dividend APR reflects that. Thus, the dividend APR is recommended to stay the same.

Motion: Approve FY18 second quarter C share dividend APR at 2.00%
Cheri/Leah, Motion passes (5/0/2) Chris and Laura abstain

The group discussed if it's necessary to vote on the APR quarterly. Technically, according to the bylaws it does not need a quarterly vote. The group feels it's best practice to leave this item on the agenda so that it's not overlooked.

8. FY18 budget adjustments to reflect Eureka remodel – Reported by Melanie

Without the remodel the Co-op was budgeted with a 2% profit. With the remodel we now anticipate possibly going negative this fiscal year but returning to positive the following fiscal year. Still working to complete remodel budget financing and cutting down on high projected costs. It is also possible that the Co-op may reach 1% profit at the end of FY18.

ACTION: Melanie will email comprehensive plan/FY18 budget to Chris

9. Member input on reports

- Melanie reported that she is working to make sure all financial decisions are first brought to the Finance committee, before going to the board.
- Mary Ella noted that we may need to change Finance committee dates to compliment the availability of financial information.

10. Discuss agenda items for next meeting

- Remodel budget
- FY18 1st quarter financials (quarters compared)
- Update on FY17 audit report

11. Meeting adjourns

Next Meeting: Wednesday, September 27, 2017, 6:00-8:00 in the Ten Pin Building Mezzanine.

Meeting adjourned at 7:06 pm

Recommendations for the Board:

- Approve FY18 second quarter C share dividend APR at 2.00%

Minutes submitted by Emily Walter